

**Minutes of the 760th meeting of Toft Parish Council
Meeting held on Monday 3 June 2019 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), P Ellis-Evans, E Miles and L Borrell.

In attendance: Mrs Gail Stoehr (Clerk).

Open public session including reports from the County and District Councillors

None present.

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence

Apologies were received from Cllr Tall. The resignation of James McNiven had been received.

The Clerk advised on the points raised by the Internal Auditor relating to the Code of Conduct, Financial Regulations and dispensations.

1.2 To receive declarations of interest from councillors on items on the agenda

None.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate

None.

2. To consider arrangements to fill vacancies on the Council

No applications had been received. The Chairman is to approach potential interested people.

3. To approve the minutes of the meeting on 13 May 2019

RESOLVED that the minutes of the meeting on 13 May be approved and signed by the Chairman. (Prop PEE, 2nd EM, unanimous)

4. To consider any matters arising from the last or a previous meeting including

4.1 (7.1) Registration of protected village amenities under the Local Plan

An invitation to register is awaited from SCDC. RESOLVED that this matter is now closed.

4.2 (7.2) Parish Plan update – to consider report and recommendation

Cllr Miles reported that it is a Village Plan not a Parish Plan, and that Jane Tebbit would supply a copy of the 2012 plan in due course. RESOLVED to defer this matter to a future meeting for Cllr Miles to report on what aspects have been carried out and then review what else needs to be actioned.

4.3 (7.3) Baby/toddler swing - update

The Chairman reported that the swing and 6 grass mats would be supplied, installed by from Playground Supplies a cost of £1542.00 plus VAT. This had been agreed by the Chairman and Clerk using their delegated powers.

4.4 (7.4.4) Adoption of telephone kiosk – to consider information from BT if received

RESOLVED, noting the advice from BT that it will be necessary to consult residents, to proceed with the consultation process. (Prop MY, 2nd PEE, unanimous)

Cllr Ellis-Evans reported that three bags of litter had been collected during the recent litter pick.

4.5 (7.6) Wheelchair access to Lot Meadow - update

Cllrs Yeadon and Miles reported on their meeting with the landowner and email correspondence. RESOLVED to seek the insurers' views on cover for escaping livestock, and to defer this matter to the next meeting.

4.6 (7.7) Toft website and emails – to consider the next steps

RESOLVED that Cllr Yeadon should invite Martin Sebborn to the next meeting so that the Council could understand the matter fully and any questions could be answered before a decision is reached.

4.7 (7.8) Street lighting in School Lane - update

It was reported CCC was responsible but had replaced and removed street lights in 2016 and were not willing to reconsider. The Clerk is to provide copies of the street lighting inventory and consultation to Cllr Borrell.

4.8 Application to designate People's Hall as Asset of Community Value – next steps

RESOLVED that the Clerk is to draft the application after circulating the questions to all members.

5. Consideration of correspondence

5.0.1 Neighbourhood Watch

The Chairman reported that he had received an email from Ashley Shepherd regarding Neighbourhood Watch information sharing. This is to be an agenda item for the next meeting.

Green Initiative funding as referred to in Cllr Neito's email is also to be an agenda item for the next meeting.

6. Finance and risk assessment

6.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed, plus LGS (Admin support) £460.52. (Prop MY, 2nd EM, unanimous)

CCC	Streetlight	£1183.92
Salary		£57.92
HMRC	PAYE	£88.80
NEST	Pension (DD)	£57.96

6.2 Play inspection reports

The play bark is to be delivered and spread this week.

6.3 To consider any matter which is urgent because of risk or health and safety

None.

7. To consider any Planning or Tree works applications received

7.1 Planning Applications

7.1.1 S/1634/19/FL – Bay Tree Barn, 1 Church Road – Conversion of garage loft to an office store

RESOLVED no recommendation. (Prop MY, 2nd LB, unanimous)

7.1.2 S/1584/19/FL – 35 School Lane – Demolition of existing porch and chimney, construction of single storey side and rear extensions, replacing all windows and roof covering, rendering external walls, widening of drive access and internal alterations

RESOLVED no recommendation. (Prop MY, 2nd LB, unanimous)

7.1.3 S/1459/19/DC – Bennell Farm, West Street – Discharge of conditions 12 (Foul drainage) and 16 (Scheme for the provision of infrastructure to increase the capacity of the foul water drainage network) pursuant to outline planning permission S/1812/17/OL

Noted.

7.2 SCDC decisions to note

7.2.1 S/0819/19/FL – 64 High Street – Demolition of existing thatched annex and erection of replacement single storey annex to the front of the property – Permission granted.

7.2.2 S/0911/19/FL – 12 Millers Road – Single storey front and rear extensions – Permission granted.

7.2.3 S/1314/19/NM – 6 Powell Close – Non-material amendment to planning permission S/4338/19/NM – Permission granted.

7.3 Tree works applications

7.3.1 S/1652/19/TC – 3 Hardwick Road

RESOLVED no comments.

8. Members items and reports for information only unless otherwise stated

8.1 Village Maintenance

Nothing to report.

8.2 Highways

Nothing to report.

8.3 Toft People's Hall

Nothing to report.

8.4 Footpaths

The footpath in Toft wood has now been cleared by the Woodland Trust.

8.5 Defibrillator report

The defibrillator is working well.

9. Closure of meeting

There was no further business and the meeting closed at 8.23 pm.

SignedChairmandate.

DRAFT